

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI -110001

No.23/2019-ERS (Vol.-III)

Dated:12th October, 2019

To,

The Chief Electoral Officers of all States & UTs
(except Haryana, Jharkhand, Jammu & Kashmir and Maharashtra)

Subject: - Revised schedule for Special Summary Revision of Photo Electoral Rollsw.r.t. 01.01.2020 as the qualifying date and Electors Verification Programme (EVP)- regarding.

Reference:-

1. Letter Nos.23/LET/ECI/FUNC/ERD-ER/2019, dated 25.07.2019
2. Letter No.23/2019-ERS (Vol.-III), dated 31.07.2019
3. Letter No.23/LET/ECI/FUNC/ERD-ER/2019, dated 02.08.2019
4. Letter No.23/2019-ERS (Vol.-III), dated 09.08.2019
5. Letter No.23/2019-ERS (Vol.-III), dated 30.08.2019, and
6. Letter No.23/2019-ERS (Vol.-III), dated 28.09.2019

Sir/Madam,

I am directed to refer to the Commission's letters mentioned above on the subject cited whereby schedule for the Special Summary Revision of Photo Electoral Rolls w.r.t. 01.01.2020 and Electors Verification Programme (EVP) along with the necessary instructions/guidelines were communicated. The commission has reviewed the progress of EVP. It has been observed that the progress of EVP is considerably slow and verification/authentication of large number of electors is yet to be done. Large numbers of Forms are also being received for inclusion/deletion/correction, which are to be disposed of before draft publication. The Commission has also received requests from CEOs for more time to complete the remaining work.

2. Keeping in view the position mentioned above, the Commission has decided to extend the period for completion of EVP and accordingly changed the schedule of SSR, 2020, as per the table given below. As general election to the Legislative Assembly of Delhi is due in the first quarter of next year, a separate schedule has been fixed for EVP and SSR, 2020 in Delhi.

S. NO.	Activity	Period	
		Delhi	Remaining states
1.	EVP and other pre-revision activities including rationalization of polling stations.	To be extended upto 31 st October, 2019 (Thursday)	To be extended upto 18 th November, 2019 (Monday)

2.	Publication of Integrated draft electoral roll	By 15 th November, 2019 (Friday)	By 25 th November, 2019 (Monday)
3.	Period for filing claims & objections	From 15 th November, 2019 (Friday) to 16 th December, 2019 (Monday)	From 25 th November, 2019 (Monday) to 24 th December, 2019 (Tuesday)
4.	Disposal of Claims and Objections	By 26 th December, 2019 (Thursday)	By 10 th January, 2020 (Friday)
5.	Preparation of Supplements	By 2 nd January, 2020 (Thursday)	By 17 th January, 2020 (Friday)
6.	Final Publication of electoral roll	On 6 th January, 2020 (Monday)	On 20 th January, 2020 (Monday)

3. The BLOs shall be directed to do verification work with assistance of BLO App. However, where BLO app is not working, BLOs will do House to House verification in necessary formats in hard copy.

4. Four Formats for house to house verification i.e. Format – I (for existing electors), Format – II (for unenrolled eligible citizens), Format-III (for feedback on existing polling stations), Format-IVA (for prospective electors, who will be eligible in SSR, 2020) and Format-IVB (for prospective electors, who will be eligible in SSR, 2021) have been devised and the same are being sent herewith. No separate handbill is required to be given/collected by BLOs, as the necessary fields of handbill have been included in Format-I.

5. As per existing instructions, the electors have been asked to authenticate their entries individually with one of the documents mentioned in the list approved by the Commission and the BLOs have also been asked to collect a copy of the document authenticated. This instruction has been modified in light of the suggestions received from CEOs. It has been decided that henceforth authentication with a document in respect of head of the family will be sufficient in respect of entries of all other family members. The BLOs may see the physical document and should not insist for copy of the same. If the elector refuses/objects to give/show the copy of any of the document, BLO may mention that in his report and his verification should be taken as complete if, the elector is found to be physically residing at the place/address mentioned in the electoral roll.

6. The Commission has further directed that non-standard EPIC numbers should be converted to standard 10 digit alphanumeric numbers for making EPIC number as unique no. of the elector which will continue with the same elector throughout his life, irrespective of his migration from one place to another. The issuance of fresh EPIC with new EPIC number may be done, depending upon availability of funds at the state level. For updating old EPIC numbers to new EPIC

// numbers, provision is being given to ERO in the ERO-Net itself. Detailed mechanism in the matter is being prepared by the IT Division of the Commission. Wherever the mobile number of elector is available, a message may be sent regarding the updated EPIC number to the elector concerned. It has also been decided that while printing such EPIC both the numbers will be printed on it. A sample copy of the EPIC is enclosed herewith.

7. The Commission has directed that all the activities of EVP like verification of entries of existing electors, collection of details/forms in respect of un-enrolled eligible citizens/dead/permanently shifted electors, standardization of addresses, collection of feedback on polling stations and their rationalization, collection of details of deceased electors from the points of last rites, verification of DSEs and logical errors etc., shall be completed in the extended period.

8. All the officials/ officers concerned shall be informed of the Commission's above directions for its compliance.

9. Wide publicity to the modified schedule of SSR, 2020 shall be made through all available media. Political Parties shall be informed of the modified schedule in writing.

Yours faithfully,



(AJAY KUMAR)
SECRETARY

FORMAT-I

AC-(No./Name)

Part-(No./Name)

Section- (No./Name)

House No..... Postal Address

Name of Head of Family S. No. Gender..... RelName..... RelType

Sr. No	Elector s Name	Elector s Photo	Relatio n Type	Age/Dat e of Birth	Gender	EPIC No.	Mobile Number	Name and Number of document authenticated	Death/Shifte d/Repeated/ Correction in Existing Entries	Whether existing entries are correct (Y/N). If not, necessary Form- 7/8/EPIC-001 collected (Mention reference number)	Signature of Head of the Family	Signatur e of BLO
1	2	3	4	5	6	7	8	9	10	11	12	13
1												
2												
3												
4												
5												

Guidelines-

1. ERO's will supply prefilled format, in duplicate, mentioning entries of existing electors of a family in the above columns. BLO will obtain signature of Head of the family verified and also sign the same and give one of the copy of the format to him.
2. BLO shall carry his official identity card, a lapel card provided by the ERO and authorization provided by the DEO while visiting the household for verification.
3. BLO will verify the entries of existing electors and collect necessary Forms if any correction is necessary or the elector request for replacement EPIC. BLO will mention reference number of Form given/collected.
4. The BLO will authenticate/verify the entries with one of the documents- Indian Passport, Aadhar Card/letter issued by UIDAI, PAN Card, Bank Passbook, Latest Water/Telephone/Electricity/Gas Connection Bill, Driving License, Ration Card, Smart card issued by RGI under NPR, Farmers Identity Card, Identity Card issued to Government/Semi-Government officials.

Format II

2

UNENROLLED MEMBERS (BORN ON OR BEFORE 01/01/2001)

Name	Rel Name	S.No. of Rel	Rel Type	Mobile	Mob Type	Email	Mention reference no. of Form 6	Whether filled in Form 6 collected(Y/N)#
1	2	3	4	5	6	7	8	9

Where the BLO is able to collect filled-in Form 6 on the spot during house to house visit, the other details (except the reference no. of Form 6) are not required to be filled in the format.

*Rel Name: Name of Relative

✓Rel Type: Type of relationship, like father, husband etc.

@ Alt. No.: Alternative number (landline tel.no./alternative mobile no.)

\$Mob type: Type of mobile, like android or ordinary

Feedback from electors on existing polling stations

6

[illegible]

FORMAT IV A

Prospective Electors (DOB between 2/1/2001 to 1/1/2002), who will be eligible in SSR, 2020

Name	DOB/Age	Gender	Rel Name	S.No. of Rel	Rel Type	Mobile	Email	Whether Student or not	Student Address

*Rel Name: Name of Relative

✓Rel Type: Type of relationship, like father, husband etc.

FORMAT IV B

Prospective Electors (DOB between 2/1/2002 to 1/1/2003), who will be eligible in SSR, 2021

Name	DOB/Age	Gender	Rel Name	S.No. of Rel	Rel Type	Mobile	Email	Whether Student or not	Student Address

*Rel Name: Name of Relative

✓Rel Type: Type of relationship, like father, husband etc.



Q. EPC No. 0100000114-000

बिहार सरकार
निर्वाचन विभाग
मुख्य निर्वाचन पदाधिकारी, बिहार का कार्यालय
7, सरदार पटेल मार्ग (मैंगल्स रोड), बिहार, पटना - 800015

ज्ञापांक: बी1-3-112/2019- 7205

पटना, दिनांक 14 अक्टूबर, 2019 ई०।

प्रतिलिपि:- सभी जिला निर्वाचन पदाधिकारी-सह-जिला पदाधिकारी, बिहार राज्य को सूचना एवं आवश्यक कार्रवाई हेतु प्रेषित।

अति 14.10.2019
(बैजूनाथ कुमार सिंह)

उप मुख्य निर्वाचन पदाधिकारी, बिहार।

ज्ञापांक: बी1-3-112/2019- 7205

पटना, दिनांक 14 अक्टूबर, 2019 ई०।

प्रतिलिपि:- सभी उप निर्वाचन पदाधिकारी/प्रभारी पदाधिकारी, निर्वाचन विभाग, बिहार राज्य को सूचना एवं आवश्यक कार्रवाई हेतु प्रेषित।

अति 14.10.2019
(बैजूनाथ कुमार सिंह)

उप मुख्य निर्वाचन पदाधिकारी, बिहार।