

बिहार सरकार  
निर्वाचन विभाग

मुख्य निर्वाचन पदाधिकारी, बिहार का कार्यालय  
7, सरदार पटेल मार्ग (मैंगल्स रोड), पटना-800015.

फैक्स/ई-मेल

फोन नं० :- 0612-2217352  
फैक्स नं० :- 0612-2215611  
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पत्रांक -बी1-3-144/2018- 70  
प्रेषक

पटना, दिनांक 04 जनवरी, 2019 ई०।

विवेका नन्द झा,  
उप मुख्य निर्वाचन पदाधिकारी, बिहार।

सेवा में

सभी जिला निर्वाचन पदाधिकारी  
-सह-जिला पदाधिकारी (बिहार राज्य)।  
सभी वरीय पुलिस अधीक्षक/  
पुलिस अधीक्षक (बिहार राज्य)।

विषय :- लोक सभा आम निर्वाचन, 2019 - राज्य स्तरीय प्रशिक्षण कार्यशाला में भाग लेने के संबंध में।

प्रसंग :- इस कार्यालय का पत्रांक 01 दिनांक 01.01.2019.

महोदय/महोदया,

उपर्युक्त विषयक प्रासंगिक पत्र के संबंध में सूचित करना है कि लोक सभा आम निर्वाचन, 2019 के सफल संचालन एवं क्रियान्वयन हेतु जिला स्तर पर गठित कोषांगों के नोडल पदाधिकारियों एवं सहायक निर्वाची पदाधिकारियों को राज्य स्तर पर विविध चरणों में प्रशिक्षित किया जाना है। उक्त के आलोक में जिला स्तरीय विभिन्न कोषांगों के नोडल पदाधिकारियों, सहायक निर्वाची पदाधिकारियों हेतु दिनांक 19.01.2019 से 15.02.2019 तक मुख्य निर्वाचन पदाधिकारी, बिहार के कार्यालय के सभा कक्ष में State Level Refresher Training का आयोजन किया गया है, जिससे संबंधित विस्तृत कार्यक्रम Annexure-A, B एवं B1 (तिथि, समय, विषय आदि के साथ) इस पत्र के साथ संलग्न है।

इसी क्रम में यह भी उल्लेखनीय है कि सभी जिला निर्वाचन पदाधिकारी-सह-जिला पदाधिकारी इस पत्र के साथ संलग्न Annexure-C में निर्धारित कार्यक्रम के अनुसार अपने जिला के सभी मतदान कर्मियों, सेक्टर पदाधिकारियों, पीओसीओपीओ, राजनैतिक दलों एवं मतगणना कर्मियों आदि को प्रशिक्षण देने के लिए जिला स्तरीय प्रशिक्षण कार्यक्रम (District Level Refresher Training) का आयोजन करेंगे।

अतः उपर्युक्त तथ्यों के आलोक में निदेशानुसार अनुरोध है कि इस पत्र के साथ संलग्न Annexure-A, B एवं B1 में निर्धारित तिथि एवं समय के अनुसार अपने जिला के संबंधित पदाधिकारियों को State Level Refresher Training में भाग लेने हेतु निदेशित करने की कृपा की जाये।

अनु० : यथा उपर्युक्त।

विश्वासभाजन

(विवेका नन्द झा)

उप मुख्य निर्वाचन पदाधिकारी, बिहार।

पटना, दिनांक 04 जनवरी, 2019 ई०।

ज्ञापांक : 70

प्रतिलिपि:- सभी प्रमण्डलीय आयुक्त/सभी प्रमण्डलीय उप मुख्य निर्वाचन पदाधिकारी (बिहार राज्य) को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

अनु० : यथा उपर्युक्त

(विवेका नन्द झा)

उप मुख्य निर्वाचन पदाधिकारी, बिहार।

पटना, दिनांक 04 जनवरी, 2019 ई०।

ज्ञापांक : 70

प्रतिलिपि:- सभी उप निर्वाचन पदाधिकारी/प्रभारी उप निर्वाचन पदाधिकारी (बिहार राज्य) को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

अनु० : यथा उपर्युक्त

(विवेका नन्द झा)

उप मुख्य निर्वाचन पदाधिकारी, बिहार।

“मजबूत लोकतंत्र-सबकी भागीदारी”

ज्ञापांक : 70

पटना, दिनांक 04 जनवरी, 2019 ई०।

कार्रवाई हेतु प्रेषित।

अनु० : यथा उपर्युक्त

प्रतिलिपि:- सभी संबंधित पदाधिकारी, निर्वाचन विभाग, बिहार, पटना को सूचनार्थ एवं आवश्यक

(विवेकानन्द झा) 1.19

उप मुख्य निर्वाचन पदाधिकारी, बिहार।

ज्ञापांक : 70

पटना, दिनांक 04 जनवरी, 2019 ई०।

प्रतिलिपि:- श्री विजय कुमार, उप निर्वाचन पदाधिकारी (मु०), निर्वाचन विभाग, बिहार, पटना को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित। अनुरोध है कि प्रशिक्षण में भाग लेने वाले पदाधिकारियों एवं कर्मियों को फोल्डर, पैड, पेन आदि उपलब्ध कराना सुनिश्चित करेंगे।

(विवेकानन्द झा) 1.19

अनु० : यथा उपर्युक्त

उप मुख्य निर्वाचन पदाधिकारी, बिहार।

ज्ञापांक : 70

पटना, दिनांक 04 जनवरी, 2019 ई०।

प्रतिलिपि:- श्री सुबोध कुमार, अवर निर्वाचन पदाधिकारी-सह-निकासी एवं व्ययन पदाधिकारी निर्वाचन विभाग, बिहार, पटना को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित। अनुरोध है कि प्रशिक्षण में भाग लेने वाले पदाधिकारियों एवं कर्मियों को आवश्यकतानुसार भोजन/अल्पाहार/चाय एवं पेयजल आदि उपलब्ध कराना सुनिश्चित करेंगे।

(विवेकानन्द झा) 1.19

अनु० : यथा उपर्युक्त

उप मुख्य निर्वाचन पदाधिकारी, बिहार।

“मजबूत लोकतंत्र-सबकी भागीदारी”

**Government of Bihar**  
**Election Department**  
Office of the Chief Electoral Officer, Bihar  
7, Sardar Patel Marg (Mangles Road), Patna-800015  
**Lok Sabha Election, 2019 - Training Schedule**

**State Level Refresher Training for Nodal Officers of various District Level Cells**

Sl. No.	Cell	Date	Time	Venue	No. of Officers to be trained	Resource Person/ Trainer
1	2	3	4	5	6	7
1	Training Cell	19-01-2019	10:00 A.M. to 01:30 P.M.	Meeting Hall of the Office of the Chief Electoral Officer, Bihar	01 Nodal Officer from each District	Shri Ashok Priyadarshi & Shri Manoj Kumar Singh, Dy. Election Officer (Hq.)
2	Complain Monitoring Cell & SAMADHAN	21-01-2019	02:00 P.M. to 05:30 P.M.		01 Nodal Officer from each District	Shri Vijay Kumar, Dy. Election Officer (Hq.) & Shri Sanjeev Shankar, SLA
3	Communication Cell		10:00 A.M. to 01:30 P.M.		01 Nodal Officer from each District	
4	Digital/Video Camera/Web Casting Cell		02:00 P.M. to 05:30 P.M.		01 Nodal Officer from each District	
5	EEM Cell	22-01-2019	10:00 A.M. to 05:00 P.M.		01 Nodal Officer from each District	Shri Baiju Nath Kumar Singh, Dy. CEO, Bihar & Shri Arun Kumar, SEO (Hq.)
6	EVM Cell	23-01-2019	10:00 A.M. to 01:30 P.M.		01 Nodal Officer from each District	Shri Sudharkar Prasad, Dy. CEO, Bihar & Shri Dhiraj Kumar, Dy. Election Officer (Hq.)
7	Material Cell		02:00 P.M. to 05:30 P.M.		01 Nodal Officer from each District	

Sl. No.	Cell	Date	Time	Venue	No. of Officers to be trained	Resource Person/ Trainer
1	2	3	4	5	6	7
8	MCC Cell	28-01-2019	10:00 A.M. to 05:00 P.M.	Meeting Hall of the Office of the Chief Electoral Officer, Bihar	01 Nodal Officer from each District	Shri Ashok Priyadarshi & Shri Manoj Kumar Singh, Dy. Election Officer (Hq.)
9	MCMC Cell	29-01-2019	10:00 A.M. to 01:30 P.M.		01 Nodal Officer from each District	Shri Baiju Nath Kumar Singh, Dy. CEO, Bihar & Shri Arun Kumar, SEO (Hq.)
10	Media Cell		02:00 P.M. to 05:30 P.M.		01 Nodal Officer from each District	
11	Observer Cell	30-01-2019	10:00 A.M. to 01:30 P.M.		01 Nodal Officer from each District	Shri Sudharkar Prasad, Dy. CEO, Bihar
12	Personnel Cell		02:00 P.M. to 05:30 P.M.		01 Nodal Officer from each District	Shri Baiju Nath Kumar Singh, Dy. CEO, Bihar
13	Postal Ballot Paper and ETPBS	31-01-2019	10:00 A.M. to 05:00 P.M.		01 Nodal Officer from each District	Shri Baiju Nath Kumar Singh, Dy. CEO, Bihar & Shri Vijay Kumar, Dy. Election Officer (Hq.) & Shri Sanjeev Shankar, SLA
14	SVEEP Cell & PwDs	01-02-2019	10:00 A.M. to 05:00 P.M.		01 Nodal Officer from each District	Shri Viveka Nand Jha, Dy. CEO, Bihar & Shri Vijay Kumar, Dy. Election Officer (Hq.)
15	Counting Cell	02-02-2019	10:00 A.M. to 05:00 P.M.		01 Nodal Officer from each District	Shri Manoj Kumar Singh, Dy. Election Officer (Hq.) & Shri Sanjeev Shankar, SLA

LSA

Sl. No.	Cell	Date	Time	Venue	No. of Officers to be trained	Resource Person/ Trainer
1	2	3	4	5	6	7
16	Law & Order Cell	04-02-2019	10:00 A.M. to 05:00 P.M.	Meeting Hall of the Office of the Chief Electoral Officer, Bihar	02-Nodal Officer from each District (01 from Administration & 01 from Police Officer)	Shri Baiju Nath Kumar Singh, Dy. CEO, Bihar & Shri Vijay Kumar, Dy. Election Officer (Hq.)
17	SUVIDHA, SAMADHAN, SUGAM & IT Applications	05-02-2018	10:00 A.M. to 05:00 P.M.		01 Nodal Officer from each District	Shri Vijay Kumar, Dy. Election Officer (Hq.) & Shri Sanjeev Shankar, SLA
18	Vehicle Cell & SUGAM	06-02-2019	10:00 A.M. to 05:00 P.M.		01 Nodal Officer from each District	

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Government of Bihar  
**Election Department**  
 Office of the Chief Electoral Officer, Bihar  
 7, Sardar Patel Marg (Mangles Road), Patna-800015  
**Lok Sabha Election, 2019 - Training Schedule**

**State Level Refresher Training for Assistant Returning Officers &  
 Dy. Election Officers for Conduct of Elections**

Sl. No.	Subject/Topic	Date/Time	Time	District	Venue	No. of Officers to be trained
1	2	3	4	5	6	7
1	1. Nomination & Scrutiny 2. Qualification & Disqualification 3. Withdrawal & Finalization of Contesting Candidates 4. Allotment of Symbol 5. MCMC 6. EVM/VVPAT 7. Election Expenditure Monitoring 8. Paid News 9. ETPBS 10. MCC 11. SVEEP & PwDs 12. Counting of Votes and Declaration of Result	07-02-2019	10:00 A.M. to 06:00 P.M.	West Champaran, East Champaran, Sheohar and Sitamarhi	Meeting Hall of the Office of the Chief Electoral Officer, Bihar	01-ARO from each AC & Dy. Election Officer <b>Total - 34</b>
		08-02-2019		Madhubani, Supaul, Araria, Kishanganj and Purnia		01-ARO from each AC & Dy. Election Officer <b>Total - 37</b>
		09-02-2019		Madhepura, Saharsa, Darbhanga and Muzaffarpur		01-ARO from each AC & Dy. Election Officer <b>Total - 33</b>
		11-02-2019		Katihar, Gopalganj, Siwan and Saran		01-ARO from each AC & Dy. Election Officer <b>Total - 35</b>
		12-02-2019		Vaishali, Samastipur, Begusarai and Khagaria		01-ARO from each District & Dy. Election Officer <b>Total - 33</b>
		13-02-2019		Bhagalpur, Banka, Nalanda and Patna		01-ARO from each AC & Dy. Election Officer <b>Total - 37</b>
		14-02-2019		Munger, Lakhisarai, Sheikhpura, Bhojpur, Buxar, Kaimur and Rohtas		01-ARO from each AC & Dy. Election Officer <b>Total - 36</b>
		15-02-2019		Arwal, Jehanabad, Aurangabad, Gaya, Nawada and Jamui		01-ARO from each AC & Dy. Election Officer <b>Total - 36</b>

**Annexure-B1****Details of Resource Person for the Subject mentioned in Annexure- 'B'**  
**(From 07-02-2019 to 15-02-2019)**

Sl. No.	Subject/Topic	Time	Resource Person/Trainer
1	2	3	4
1	Qualification & Disqualification	10:30 A.M. to 11:30 A.M.	Shri Baiju Nath Kumar Singh, Dy. CEO, Bihar
	Nomination & Scrutiny		
2	Withdrawal & Finalization of Contesting Candidates	11:30 A.M. to 12:15 P.M.	Shri Ashok Priyadarshi, Dy. Election Officer (Hq.)
	Allotment of Symbol		
3	SVEEP & PwDs	12:15 P.M. to 12:45 P.M.	Shri Viveka Nand Jha, Dy. CEO, Bihar & Shri Vijay Kumar, Dy. Election Officer (Hq.)
4	EVM/VVPAT	12:45 P.M. to 01:30 P.M.	Shri Sudharkar Prasad, Dy. CEO, Bihar & Shri Dhiraj Kumar, Dy. Election Officer (Hq.)
5	Election Expenditure Monitoring, Paid News & MCMC	02:30 P.M. to 03:45 P.M.	Shri Baiju Nath Kumar Singh, Dy. CEO, Bihar
6	MCC	03:45 P.M. to 04:30 P.M.	Shri Ashok Priyadarshi, Dy. Election Officer (Hq.)
7	ETPBS	04:30 P.M. to 05:00 P.M.	Shri Vijay Kumar, Dy. Election Officer (Hq.) & Shri Sanjeev Shankar, SLA
8	Counting of Votes & Declaration of Result	05:00 P.M. to 06:00 P.M.	Shri Manoj Kumar Singh, Dy. Election Officer (Hq.) & Shri Sanjeev Shankar, SLA



**Government of Bihar**  
**Election Department**  
**Office of the Chief Electoral Officer, Bihar**  
**7, Sardar Patel Marg (Mangles Road), Patna-800015**  
**Lok Sabha Election, 2019 - Training Schedule**

**District Level Refresher Training for ALMTs/Sector Officers/Presiding & Polling Officers/Micro Observer/PCCP/Counting Personnel etc.**

Sl. No.	Cell	Date
1	2	3
1	Training of Assembly Level Master Trainer (ALMTs)/District Level Master Trainer (DLMTs)	From 10-02-2019 To 28-02-2019
2	MCC	
3	Nomination Cell	
4	EEM (AEO/VST/FS/SST/VVT/Accounting Team etc.)	
5	Sector Officers	
6	Presiding Officer & P1	
7	P2 & P3	
8	Polling Officers appointed for VVPAT	
9	EVM Awareness Team	
10	Videographer & Webcasting	
11	Political Parties	
12	Micro Observer	
13	PCCP	
14	Candidates & Election Agents	
15	Counting Personnel	
16	Staff of Receiving Centre	
17	Postal Ballot Paper and ETPBS	
18	MCMC Cell	
19	SUVIDHA, SAMADHAN, SUGAM & IT Applications	
20	Vehicle Cell	
21	Genesys Pre-counting Training	

**Note :- Venue, Time and Resource Person will be decided by District concerned.**

